

PSHE Tutor

WHM Education



Location:	The main location for this role will be Seagrave, Leicestershire. However, you may be required to work from our satellite location in Costock, Leicestershire as part of your role.
Salary:	Please enquire for Salary range
Contract Type:	Fixed term contract for one year (ending July 2026) with a possibility of extension
Hours:	Full time
Start Date:	18 th August 2025

WHM Education is a nurturing and supportive alternative provision providing personalised training to young people aged 16 to 25 with Special Educational Needs (SEN). Our mission is to create a positive and inclusive learning environment where all students are empowered to develop socially, emotionally, and academically. At WHM Education, we do more than teach. We help students build the confidence and skills to thrive in life. Our holistic approach goes beyond academics, focusing on personal well-being, life skills and preparation for adulthood.

Job Summary:

We are looking for a passionate and dedicated PSHE Tutor to join our team. The ideal candidate will have a strong understanding of Personal, Social, Health, and Economic education (PSHE) and recent experience working with young people with SEN. The role involves delivering a tailored PSHE curriculum that supports the personal development, well-being, and life skills of students, ensuring they have the tools and confidence to navigate adulthood.

Key Responsibilities:

Curriculum Delivery: Develop, plan, and deliver engaging and accessible PSHE lessons that cater to the diverse needs of students with SEN, focusing on personal development, emotional well-being, relationships, life skills, health education, and financial literacy. To contribute to the preparation of course materials and ensure that all learning equipment is in good order and available for the delivery of lessons. To carry out administrative tasks related to courses and attend meetings as required by Senior Leadership Team. To lead extra-curricular activities (i.e. lunchtimes as appropriate).

Individualised Support: Assess and understand the unique needs of each student, tailoring sessions and activities to ensure meaningful engagement and success across the vocational and core subjects. Work closely with teaching colleagues, to design a student-centred learning experience that empowers students to take ownership of their learning, ambitions and future.

Personal Development & Well-Being: Support students in developing a range of life skills, including self-awareness, communication, decision-making, and problem-solving, to foster their independence and confidence.

Support the reflective and restorative culture taking into account the personal, social and emotional needs of students. To develop and enhance expertise in supporting students with complex social, emotional and mental health needs by attending training and working alongside relevant internal and external professionals as required.

Safeguarding & Pastoral Support: Provide pastoral care and guidance to students, ensuring their welfare and safety. You will act as a trusted adult, offering support, signposting and referrals when appropriate. Ensure that safeguarding procedures are followed. Provide outreach to those students unable to access the curriculum or those on reduced timetables.

Undertake all duties and responsibilities in accordance with WHM policies and relevant legislation, inclusive of Equal Opportunities, Health & Safety, Data Protection, Child and Vulnerable Adult Protection, Financial regulations and Quality frameworks. To report any concerns to the appropriate person.

Collaborative Working: Work closely with the wider teaching and support team to create a cohesive approach to each student's development, planning cooperatively, sharing information, ideas and expertise. Engage in multi-disciplinary meetings to discuss progress and implement tailored strategies for individual students. Contribute to the development and implementation of Individual Education/Behaviour Plans, Risk Assessments, Personal Care and Therapy Care programmes for students. To provide support in the delivery of specialist interventions, taking a lead where appropriate. Promote equality of opportunity and diversity in all aspects of the job and challenge inequality and discrimination and/or report concerns as appropriate. Establish good relationships with families to promote students' learning and development

Work with members of the Senior Leadership Team in the development, review and evaluation of the curriculum, including contribution to the self-assessment process. Cover classes for absent colleagues in accordance with WHM guidelines, which may be reviewed from time to time. Support the marketing of courses both inside and outside WHM including attendance at open events. This will involve flexible working (i.e. occasional evenings).

Tracking and Reporting Progress: Monitor and track student progress in PSHE, providing feedback to students, parents/carers, and other professionals. Regularly update student records and contribute to the development of Individual Education Plans (IEPs). Implement assessment procedures in accordance with WHM policies and the requirements of awarding bodies and prepare and participate in internal and external verification and moderation procedures including attendance at associated meetings.

Maintain a practical understanding of service standards and Quality Improvement initiatives relevant to the curriculum area and work to these standards, engaging in personal and professional development as appropriate.

Promote Positive Behaviour: Foster a positive learning environment by encouraging good behaviour, mutual respect, and a growth mindset in all students. To ensure that individual behaviour strategies are incorporated into all planning for teaching and learning, are rigorously monitored and evaluated and appropriately changed when required.

Promote good student behaviour, dealing promptly with conflict and incidents in line with established policy and encourage students to take responsibility for their own behaviour.

Continuous Professional Development:

To contribute to the culture of continuous professional development for educational support staff, where learning and development activity is closely linked to individual, team and organisational priorities.

Engage in ongoing training and professional development to keep up to date with best practices, new teaching methods, and SEN-related strategies.

We are committed to safeguarding and promoting the welfare of children and young people and expect all staff to share this commitment. As part of WHM Education's pre appointment checks, current and past employers will be contacted for short listed candidates. Any discrepancies or anomalies, and/or issues from references will be discussed at interview with shortlisted candidates.

An enhanced DBS check will be required for the successful candidate.

Company Benefits:

- Competitive salary based on experience and qualifications.

- Comprehensive training and professional development opportunities.
- Supportive and collaborative working environment.
- Pension scheme and other employee benefits.

Job Specification

Requirements	Essential	Desirable	Testing Method
Education			
Teaching or training qualification; Minimum Level 3 Award in Education & Training, PTTLs, Cert Ed, PGCE, City and Guilds 9285 or 730 or equivalent.	E		Certificates check
Hold a relevant degree or equivalent qualification.		D	Certificates check
Qualification or experience in delivering PSHE education, or related subjects.	E		Certificates check
Post graduate SEN qualification.		D	Certificates check
Experience			
Understanding of the importance of safeguarding and child protection in an educational setting.	E		Application/ Interview
Strong understanding of PSHE and its application for students with SEN.	E		Application/ Interview
Experience in delivering tailored education to students with complex needs.	E		Application/ Interview
Ability to differentiate teaching and adapt resources to meet diverse learning needs.	E		Application/ Interview
Ability to build positive relationships and motivate students to engage in learning.	E		Application/ Interview
Innovative and competent in utilising all available resources to provide a stimulating learning environment including IT.	E		Application/ Interview
Experience in working with young people with SEN, particularly in an alternative provision setting, is highly desirable.	E		Application/ Interview
Experience of working with students with social, emotional and mental health needs.	E		Application/ Interview
Working collaboratively in an educational setting.		D	Application/ Interview
Proven ability to work under pressure and to meet deadlines/targets.		D	Application/ Interview
Demonstrate a commitment to raising the attainment and self-esteem of all students.	E		Application/ Interview
Effective in using a broad range of assessment measures as a driver for improving learners' performance.	E		Application/ Interview
Experience of working with students with challenging behaviours.	E		Application/ Interview
Understanding of alternate and therapeutic interventions for student progress.		D	Application/ Interview
Skills			
Uses approaches which both raise the attainment and self-esteem of all students.	E		Application/ Interview

Excellent team working skills with a proven record of working cooperatively to achieve individual and team goals.	E		Application/ Interview
Behaviours			
Proactive, innovative and willing to take risks.	E		Application/ Interview
Committed to reflecting on own performance, seeking and accepting constructive feedback and learning from own experiences.	E		Application/ Interview
Adopt a reflective and restorative approach.	E		Application/ Interview
Attributes			
Demonstrable effectiveness in promoting equality and diversity through teaching, managing the learning environment and challenging discriminatory behaviour and attitudes.	E		Application/ Interview
Commitment to the safeguarding of all students.	E		Application/ Interview
Committed to own continuing professional development.	E		Application/ Interview
Clear view of what high standards and performance looks like.	E		Application/ Interview
Proactive and strong problem solver with the ability to make things happen in an open-planned teaching environment.	E		Application/ Interview
Excellent interpersonal skills and the ability to communicate effectively, both verbally and in writing, with all stakeholders.	E		Application/ Interview
Interest in working with vulnerable students.	E		Application/ Interview
Essential Criteria			
Full UK Driving Licence- Access to transport to access satellite centres.	E		Checked Licence
ICT literate and proficient in MS Office packages.	E		Application/ Interview